

## IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held on Wednesday 4<sup>th</sup> November 2020 at 7.00pm**

|                      |   |                             |
|----------------------|---|-----------------------------|
| <b>Present:</b>      | Cllr David Fox<br>Cllr Angie Carter-Woodwark<br>Cllr H Bellamy<br>Cllr A Holden | Cllr P Jervis               |
| <b>In Attendance</b> | Mrs J Thompson – Clerk  | Seven members of the public |

| <b>Item (a)</b>   | <b>Discussion and Decisions (b)</b>  |   |   |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
|-------------------|--|---|---|---|--------------------------------|-------------|---|---|-------|--------------|----------|----------|--------------|-------------------|--|--|---------------------------|---------------|---|---|--------|-----------|----|----|--------|--------------|-----------|-----------|---------------|
|                   | <b>PART 1 MEETING (OPEN TO THE PUBLIC AND PRESS)</b>   |   |   |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| 066/20            | <b>WELCOME AND APOLOGIES FOR ABSENCE</b><br>The Chair opened the meeting at 7.01pm. Apologies were received from Cllr R Peart, Cllr B Austen and Cllr S Oxenham.   |   |   |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| 067/20            | <b>MINUTES OF THE LAST MEETING</b><br>It was proposed by Cllr D Fox, seconded by Cllr A Carter-Woodward, and agreed by all that the minutes of the meeting held on Thursday 8 <sup>th</sup> October 2020 be signed as a true and accurate record.  |   |   |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| 068/20            | <b>DECLARATION OF INTERESTS</b><br>Cllr A Holden expressed an interest in planning application 20/01937/NPA – Hayes Farm, Ideford, as he owns a neighbouring property.   |   |   |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| 069/20            | <p><b>REPORTS</b></p> <p><b>District Councillor Beryl Austen – read by the Chair</b></p> <p>Teignbridge has been awarded a grant for a further four years from the fund Turning Corners which is a partnership to reduce the risk of young people in Devon becoming involved in violence, antisocial behaviour and crime through early intervention and prevention. Since we are seeing in these difficult times an increase in youth problems this is a very welcome grant of almost 1million pounds. Teignbridge will be running a six week public consultation on a proposed change to Council Tax Reduction to be introduced on 1st April next year.</p> <p>Councillors voted in September unanimously to declare an Ecological Emergency and to accelerate the pace of work the Council is doing to protect the environment.</p> <p>Kingsteignton WI. , of which I am a member, has been making poppies over the last few months and they will be decorating The Fountain from the 6th to 13th November to celebrate their 50th anniversary as a community organisation in Kingsteignton.</p> <p>This is most welcome as there will be no parades or church services this year.</p> <p>The Planning Committee held training this week on the granting of Tree Preservation Orders. Information on this important subject can be found on Devon County Council's website , Highway Land, or if the land is owned by Teignbridge on their site.</p> <p>You can search by address to find out if a tree is protected.</p> <p>I continue to attend virtual meetings of the Council relevant to my committee places and Full Council meetings. Meetings are not as frequent as in the past but keep Councillors in touch and allow decisions to be made.</p> <p><b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce – read by the Chair</b></p> <p>Monthly crime report/figures for the month of October 2020.</p> <p>Crimes Recorded – 01/09/2020 to 31/10/2020</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Offence</th> <th style="text-align: center;">Recorded Crime<br/>01/09/2020 to<br/>31/10/2020</th> <th style="text-align: center;">Recorded Crime<br/>01/09/2019 to<br/>31/10/2019</th> <th style="text-align: center;">Recorded Crime<br/>% Difference</th> </tr> </thead> <tbody> <tr> <td>Other Theft</td> <td style="text-align: center;">0</td> <td style="text-align: center;">1</td> <td style="text-align: center;">-100%</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: center;"><b>0</b></td> <td style="text-align: center;"><b>1</b></td> <td style="text-align: center;"><b>-100%</b></td> </tr> </tbody> </table><br><table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Incident Category</th> <th style="text-align: center;">Incidents<br/>01/09/2020 to<br/>31/10/2020</th> <th style="text-align: center;">Incidents<br/>01/09/2019 to<br/>31/10/2019</th> <th style="text-align: center;">Incidents %<br/>Difference</th> </tr> </thead> <tbody> <tr> <td>Public Safety</td> <td style="text-align: center;">3</td> <td style="text-align: center;">7</td> <td style="text-align: center;">-57.1%</td> </tr> <tr> <td>Transport</td> <td style="text-align: center;">10</td> <td style="text-align: center;">17</td> <td style="text-align: center;">-41.2%</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: center;"><b>13</b></td> <td style="text-align: center;"><b>24</b></td> <td style="text-align: center;"><b>-45.8%</b></td> </tr> </tbody> </table> | Offence                                       | Recorded Crime<br>01/09/2020 to<br>31/10/2020 | Recorded Crime<br>01/09/2019 to<br>31/10/2019 | Recorded Crime<br>% Difference | Other Theft | 0 | 1 | -100% | <b>Total</b> | <b>0</b> | <b>1</b> | <b>-100%</b> | Incident Category | Incidents<br>01/09/2020 to<br>31/10/2020 | Incidents<br>01/09/2019 to<br>31/10/2019 | Incidents %<br>Difference | Public Safety | 3 | 7 | -57.1% | Transport | 10 | 17 | -41.2% | <b>Total</b> | <b>13</b> | <b>24</b> | <b>-45.8%</b> |
| Offence           | Recorded Crime<br>01/09/2020 to<br>31/10/2020  | Recorded Crime<br>01/09/2019 to<br>31/10/2019 | Recorded Crime<br>% Difference                |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| Other Theft       | 0  | 1   | -100%   |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| <b>Total</b>      | <b>0</b>   | <b>1</b>                                      | <b>-100%</b>                                  |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| Incident Category | Incidents<br>01/09/2020 to<br>31/10/2020   | Incidents<br>01/09/2019 to<br>31/10/2019      | Incidents %<br>Difference                     |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| Public Safety     | 3  | 7   | -57.1%  |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| Transport         | 10   | 17  | -41.2%  |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |
| <b>Total</b>      | <b>13</b>  | <b>24</b>                                     | <b>-45.8%</b>                                 |   |                                |             |   |   |       |              |          |          |              |                   |  |  |                           |               |   |   |        |           |    |    |        |              |           |           |               |

|        |  |
|--------|--|
| 070/20 | <p><b>PARISH MATTERS</b></p> <p><b>070.1</b> As TDC are waiting for a response from the householder, there was no update on complaints received about toxic bonfires. Cllr A Holden to forward images of the bonfires to TDC again.</p> <p><b>070.2</b> Although a resident in Church Road had felt there was a slight improvement in parking, this was not echoed by those present at the meeting, who reported on a recent incident where the police were called to deal with a lorry blocking the road. Clerk to contact the police and Cllr R Peart for suggestions on how to deal with parking issues.</p> <p>During discussion, there was a suggestion for a disabled parking spot outside the village hall or the use of cones when required.</p> <p><b>070.3</b> Dart Tree Consultancy had submitted a report following a site visit to the oak tree, which was summarised by Cllr A Carter-Woodwark:</p> <ul style="list-style-type: none"> <li>• Fungal bracket of Ganoderma resinaceum at the base of the tree</li> <li>• The tree has been infected for a number of years</li> <li>• Wounds caused by lawnmower blades are the most likely entry point for the fungi</li> <li>• Exposed roots probably caused by the previous tree stump still in situ</li> <li>• Kill the grass and mulch around the tree</li> <li>• Consider planting a replacement tree now</li> </ul> <p>It was suggested that a parish wide questionnaire be circulated to ascertain residents' views on proposed solutions put forward by the report.</p> <p>Cllr H Bellamy thanked Ms Burnham for reporting the fungus in the first instance.</p> <p><b>070.4</b> Relocation of the new grit bin is still to be carried out by DCC Highways dept.</p> <p><b>070.5</b> The PACT meeting planned for 13<sup>th</sup> November may be cancelled due to the lockdown – Clerk to confirm.</p> <p><b>070.6</b> The Clerk is hoping that the new website will be up and running any day now.</p> <p><b>070.7</b> Cllr H Bellamy showed photographs of the boundary stone, which confirmed that it is not the original stone; Mr A French to visit the site and confirm.</p> <p>The Chair informed all that Mary Ridgeway (Affordable Housing) will be invited to attend a parish council meeting after the lockdown.</p> |
| 071/20 | <p><b>PUBLIC PARTICIPATION</b></p> <p>It was noted that Devon Wildlife Trust had taken over the management of Ideford Common.</p>  |
| 072/20 | <p><b>PLANNING</b></p> <p><b>072.1</b> To consider planning applications:</p> <p>20/01743/NPA – Lower Colleybrook Farm, Fore Street, Ideford<br/>Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings.<br/>After full and public questions and discussions with parishioners' and the applicant, the council unanimously support the application and were reassured by the detail and depth of the flood assessment report.</p> <p>20/01831/LBC – The Mill Cottage, Road from The Mill to Larcombe Bridge<br/>Rebuilding collapsed wingwall and installation of new concrete apron.<br/>Ideford Parish Council are impressed by the work so far and fully support the application.</p> <p>20/01937/NPA – Hayes Farm, Ideford<br/>Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into five dwellings<br/>Ideford Parish Council unanimously support this application.</p> <p><b>072.2</b> To note planning decisions:</p> <p>20/01435/VAR – Orchard House, Ideford<br/>Removal of conditions 4 on planning permission 19/00562/FUL (two storey side extension and porch to front elevation) relating to landscaping<br/>Grant of conditional planning permission</p> <p><b>062.3</b> Planning Enforcement<br/>19/02077/FUL – Higher Colleybrook, Fore Street, Ideford<br/>Waiting for an update from Steve Hobbs regarding either a Certificate of Lawfulness or retrospective</p>   |

|             |   |                            |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
|-------------|---|----------------------------|--------------|----------------------------|---------|--------------|--------------------|---------|-----|----------------------------|---------|-----------------------|--------------------------|--------|------|----------|-------------|-----|----------------------------|
|             | <p>planning permission for the mobile home.</p> <p>20/01627/HOU – Orchard Lodge, Ideford<br/>         Planning have requested that the application be resubmitted as ‘Retrospective application for single storey ancillary accommodation for householder use’.</p>   |                            |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| 073/20      | <p><b>CONCERNS RAISED BY PARISHIONERS</b><br/>         None</p>   |                            |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| 074/20      | <p><b>CLERK’S REPORT AND FINANCE</b><br/> <b>074.1 Balance of Accounts as of 31<sup>st</sup> October 2020</b><br/>         Parish Current Account £11,902.92</p> <p><b>074.2 To request approval and signature of the Monthly Bank Reconciliation for October 2020</b><br/>         It was proposed by Cllr H Bellamy, seconded by Cllr A Carter-Woodward, and agreed by all that the bank statements for October 2020 be signed by the Chair.</p> <p><b>074.3 To request approval for BACS Payments</b><br/>         It was agreed by all to approve the following invoices for payment.</p> <table border="1"> <tr> <td>£41.00</td> <td>Village Hall</td> <td>Sept &amp; Oct Hire &amp; Cleaning</td> </tr> <tr> <td>£228.00</td> <td>David Wright</td> <td>Grass Cutting 2020</td> </tr> <tr> <td>£373.20</td> <td>TDC</td> <td>Dog Bin Emptying (2020/21)</td> </tr> <tr> <td>£350.00</td> <td>Dart Tree Consultancy</td> <td>Oak Tree Risk Assessment</td> </tr> <tr> <td>£36.00</td> <td>DALC</td> <td>Training</td> </tr> <tr> <td>£40.00 (DD)</td> <td>ICO</td> <td>Data Protection Annual Fee</td> </tr> </table> <p><b>074.4</b> Due to the damage caused to the oak tree by grass cutting, the decision to accept the 2021 grass cutting quote was deferred.</p> <p><b>074.5</b> A draft precept proposal showing a 3.18% increase, which was circulated to all Cllrs was deferred to the January 2021 meeting.</p> <p><b>074.6</b> To provide a Legal and Administrative Update<br/>         NALC legal topic note 30 Guidance on Actionable Defamation has been refined.<br/>         New NALC briefing note on how the 2020/21 NJC agreement affects minimum annual leave entitlements for certain local council staff.<br/>         The Parish News funds, and associated paperwork, have been transferred to the new treasurer.<br/>         The consultation period for comments on the Governments planning white paper is now closed.<br/>         There may be a need to switch to the scheme of delegation for the course of lockdown unless we switch to Zoom meetings. Clerk is authorised to act on urgent decisions by consulting with the Chair and Vice-Chair or one other Cllr.</p> | £41.00                     | Village Hall | Sept & Oct Hire & Cleaning | £228.00 | David Wright | Grass Cutting 2020 | £373.20 | TDC | Dog Bin Emptying (2020/21) | £350.00 | Dart Tree Consultancy | Oak Tree Risk Assessment | £36.00 | DALC | Training | £40.00 (DD) | ICO | Data Protection Annual Fee |
| £41.00      | Village Hall  | Sept & Oct Hire & Cleaning |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| £228.00     | David Wright  | Grass Cutting 2020         |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| £373.20     | TDC   | Dog Bin Emptying (2020/21) |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| £350.00     | Dart Tree Consultancy   | Oak Tree Risk Assessment   |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| £36.00      | DALC  | Training                   |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| £40.00 (DD) | ICO   | Data Protection Annual Fee |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| 075/20      | <p><b>MOTION TO HOLD A PART TWO MEETING</b><br/>         It was proposed by Cllr H Bellamy, seconded by Cllr A Carter-Woodward, and agreed by all to hold a part two meeting. This part of the meeting closed at 7:54pm</p>   |                            |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| 076/20      | <p><b>DATE OF NEXT MEETING-</b> Thursday 10<sup>th</sup> December 2020 at 7pm.</p>  |                            |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
|             | <p><b>PART TWO MEETING (CLOSED TO PUBLIC AND PRESS)</b></p>   |                            |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |
| 077/20      | <p><b>COMMUNICATION BETWEEN PARISH COUNCILLORS</b><br/>         Cllr A Carter-Woodward requested that all Cllrs speak up at meetings, make it known if they don’t agree and come to meetings prepared, having done their homework. It was also felt that there was a lack of communication between all Cllrs.<br/>         Cllr H Bellamy asked for more information and all planning portal and enforcement comments to be circulated by the Clerk</p>   |                            |              |                            |         |              |                    |         |     |                            |         |                       |                          |        |      |          |             |     |                            |

The Chairman closed the meeting at 8:15pm.

Signed: .....

Dated: .....